



 **BULK MOVE IN/OUT APPLICATION FORM**

(Shall apply within 3 working day before bulk move in/out scheduled)

Date : _____

Name of Applicant : _____

Unit No. : _____

Telephone : _____ (O) _____ (H)

Purpose of Bulk Move In/Out : _____

1. I /We wish to request for permission for "Bulk Moving In/Out from _____ to _____ (Date).
2. Deposit payment (RM) _____ as determine in house rules or by management.
3. I/We understand the house rules, and Management enforces rules and regulations and agree to abide by it. I/We will undertake to provide full and total protection to the public, common area, shared facilities, etc before, during and after the bulk move in/out.
4. I/We will be held responsible for reinstatement cost to damage of any common property area, shared services, removal of debris or left-over waster material due to cause of my contractor or (and) me/us. Management authorized to charge and bill me/us for such damage and service cost on removal of left over waste material/debris. Management have full right to impose penalty or any charged to me/us for any noncompliance.
5. **Bulk Move In/Out permission Time (Monday-Friday: 9 am to 5 pm / Saturday : 9 am to 1 pm) Sunday & Public Holiday not allowed.**

Particulars of Movers / Contractor / Supplier / Forwarder.

Name of Company : _____

Company Address : _____

Contractor / Supplier Name : _____

Contractor / Supplier Telephone : (O) _____ (H/P) _____

Vehicle Registration No. : _____

Signature of Applicant

===== **OFFICE USE ONLY** =====

Payment Received (RM)		Cash / Cheque #		Official Receipt #	
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Issued By : _____ **Verify By** : _____

Signed : _____ **Signed** : _____

Name : _____ **Name** : _____

Date : _____ **Date** : _____



REMARKS