

PETALING INDAH CONDOMINIUM MANAGEMENT CORPORATION

Management Office, Jalan 1C/149 Off Jalan Sg. Besi
57000 Kuala Lumpur
Tel: 03-9057 3576 Email: picmgnt@gmail.com

WORK AUTHORIZATION FORM

Resident/Owner/Tenant Particular

Name of Applicant			
Unit No		Contact No	
Date of Work Commencing	TO		
TIME OF WORK			
Monday-Friday	9.00am – 5.00pm		
Saturday	9.00am – 1.00pm		
Sunday & Public	Not Allowed at All		
Noisy Works	Only Start From 10.00am		

Contractor Particular

Contractor Name		I/C No	
Telephone No		Vehicle No	
Worker's Name			

Scope of Works (Please Remark ✓) *must pay refundable deposit

Shifting In/ Out		Painting		Air-cond Service		Remarks: Air-cond outdoor unit must be install at balcony or air weld/yard area Air-cond piping install throughout external of the unit wall are strictly prohibited.
Deliver Goods (e.g Furniture)		Plumbing service		Air-cond Installation		
Renovation		Electrical Service		Internet/TV Service		
Others (Please Specify)						

Date of Apply: _____

Signature: _____

Owner/ Tenant is required to pay a sum of RM 200.00 per unit being security deposit to cover any damages a used during the repair/ servicing/ maintenance/delivery good. For shifting in & out need to pay RM500.00 deposit and for renovation RM 1,000 to RM 2,000 deposit.

FOR OFFICE USE ONLY	AFTER WORK COMPLETED
Deposit Received by:	Total Amount Refunded:
I/C No:	Claimer Name:
Cheque No: Cash RM:	Date of Refunded:
Date:	Signature: