



**BADAN PENGURUSAN BERSAMA (JMB) PANGSAPURI VISTA
LAVENDER**

No. Pendaftaran: MPSJ/COB PC 0051
Block A1, Pangsapuri Vista Lavender, Persiaran Kinrara Seksyen 3, 47100
Puchong, Selangor
Tel: 03-8070 7278 Faks: 03-8076 8278 Email: jmbvistalavender00@gmail.com



MOVE IN/OUT FORM

APPLICANT NAME		
APPLICANT TYPE	OWNER	TENANT
I/C NUMBER		
MOVING	IN	OUT
DELIVERY DATE		

UNIT NUMBER			
PHONE NUMBER			
DATE			
METHOD OF MOVING	LORRY	VAN	CAR
PLATE NUMBER			

UNDERTAKING BY THE APPLICANT:

I/We hereby confirm that I have read the House Rule and that I/We will abide to the rules and regulations contain therein. If I contravene the rules and regulations contained in the House Rules, the Management shall reserve the rights to revoke this approval and deposit will be forfeited. Approval of this application is subject to clearance of all management fees.

I/We are fully aware that the Management reserve the rights to forfeit the deposit and refuse entry to the contractor or workers if they are found to misbehave or do not adhere to the rules of the apartment and or the relevant authorities.

I/We also agree to the following conditions:

1. To obtain security clearance by showing a copy of this application to security upon moving in/out
2. To protect the common areas and facilities or otherwise incur additional charges if there are damages caused by the movers in and around the facilities and/or the building
3. To conduct moving works based on the schedule attached on this form.
4. To inform the Management if a duration extension is required.

DAY	TIME
Monday to Friday	9.00 am to 5.00 pm
Saturday	9.00 am to 5.00 pm
Sunday & Public Holiday	Strictly not allowed

A refundable **deposit** of **RM500.00** is required to be placed with one (1) week notice given prior to move in/out date.

In accordance with the terms and conditional set by the JMB, I/We hereby agree to pay a total of RM_____ as a security deposit via cash term.

APPLICATION
Applicant
Name:
Signature:
Date:

CONSENT
Management
Name:
Date:
Stamp:

RETURN VERIFICATION
Refund date:
Received by:
Signature: