

PERBADANAN PENGURUSAN PARADESA TROPIKA

PARADESA TROPIKA MANAGEMENT CORPORATION
MANAGEMENT OFFICE BLOCK A, PANGSAPURI PARADESA TROPIKA
NO.7, PERSIARAN MERANTI, PJU 9, BANDAR SRI DAMANSARA, 52200 KUALA LUMPUR
TEL : 03-6262 0598 FAX : 6275 8598
EMAIL : paradesatropika12@gmail.com

ENTRY WORKS PERMIT FORM

Attention: The Security Guard of ParadesaTropika Apartment

This letter serves to authorize the person(s) named below to enter the compound / unit stated only:-

RESIDENT DETAILS

DATE OF WORKS : _____ UNIT NO. : _____

OWNER'S NAME : _____ TEL NO. : _____

TENANT'S NAME : _____ TEL NO. : _____

CONTRACTOR DETAILS

CONTRACTOR'S NAME : _____ I/C /PASSPORT NO. : _____

CONTRACTOR'S NAME : _____ I/C /PASSPORT NO. : _____

CONTRACTOR'S NAME : _____ I/C /PASSPORT NO. : _____

CONTRACTOR'S NAME : _____ I/C /PASSPORT NO. : _____

TEL NO. : _____ TEL NO. : _____

VEHICLE NO. : _____

ADDRESS : _____

TYPES OF WORKS

Please note that vehicle entry is strictly prohibited/
Permitted for the following purpose only

TIMES ALLOWED

<input type="checkbox"/>	SHIFTING OUT / PINDAH KELUAR (Deposit RM250)	MONDAY – FRIDAY	[9:00AM – 5:00PM]
<input type="checkbox"/>	SHIFTING IN / PINDAH MASUK (Deposit RM250)	SATURDAY	[9:00AM – 1:00PM]
<input type="checkbox"/>	GOODS DELIVERY / HANTAR BARANG	SUNDAY & P.H	[NOT ALLOWED]
<input type="checkbox"/>	AIR-COND SERVICE / SERVIS PENGHAWA DINGIN		
<input type="checkbox"/>	OTHERS / LAIN-LAIN (please stated) _____		

* Please also note that security passes must be issued to the contractor(s) / visitor(s). Thank you.

The Management of ParadesaTropika

PERBADANAN PENGURUSAN PARADESA TROPIKA

PARADESA TROPIKA MANAGEMENT CORPORATION
MANAGEMENT OFFICE BLOCK A, PANGSAPURI PARADESA TROPIKA
NO.7, PERSIARAN MERANTI, PJU 9, BANDAR SRI DAMANSARA, 52200 KUALA LUMPUR
TEL : 03-6262 0598 FAX : 6275 8598
EMAIL : paradesatropika12@gmail.com

*Please also note that security passes must be issued to the contractor(s) / worker(s). Thank you

TERMS AND CONDITIONS:

1	This form must be duly completed and submitted to the Management Office at least 3 (three) days working days prior to the actual work. No telephone notification shall be entertained.
2	Failure to duly notify the Management Office with the necessary information as required may result in the delay of application being delayed or evoked.
3	Owner / tenant is fully responsible for the disposal of all rubbish when moving in/out of the premises. If items are found at the common areas, the deposit paid will be forfeited.
4	All common areas including lift area must be cleaned daily during the moving in/out process.
5	The security reserves the right to deny entry to the premises of Paradesa Tropika if contractor or workers are found in breach or any rules and regulation listed in the SOP.

ENTRY DURING MCO PERIOD:

1	All contractor(s) / worker(s) must show Covid-19 vaccination certificate of 2 doses before entry is allowed
2	All contractor(s) / worker(s) have to scan for temperature at the guard house before entry is allowed
3	All contractor(s) / worker(s) must carry out saliva swab test before entry is allowed