

ANNEXURE B

APPLICATION FORM FOR MOVING IN & OUT OF APARTMENT

Name of Resident: _____ (Owner) _____ (Tenant)

Unit No: _____ Date: _____

Owner's Telephone No: _____ (Home/Office) _____ (Handphone)

Tenant's Telephone No: _____ (Home/Office) _____ (Handphone)

Name of contractor (Mover's Company): _____ Contractor's Tel. No: _____

Person-In-Charge: _____ Description of works: (Moving In / Moving Out)

In applying for approval, the Resident is required to give 3 working days advance notice to the Management of the removal.

Contractors are required to provide their personal particulars to the security guards on duty for registration into the "Register of Contractors" before being permitted entry into the Building. Upon registration, each of them will be issued with an Identification Pass. They must wear the Identification Pass while working in the Building.

The Residents shall be responsible for ensuring that their Contractors comply with the House Rules at all times and that their behaviour is not offensive and will not cause any nuisance to other Residents. The contractors must be accompanied by the nominated person-in-charge.

Moving in / out of apartments is allowed every day from 9 a.m. to 6 p.m. This includes delivery of household goods such as furniture, fridge, washing machines, etc.

Upon the completion of works, the Residents shall inform Pangsapuri Lagoon Perdana security to jointly inspect the lift lobbies / common area to ascertain no damage / indiscriminate and bulk rubbish such as furniture and fixture are not allow to be dispose at Pangsapuri Lagoon Perdana area. The said Residents shall be liable for any damage / destruction caused by their contractors. The penalty sum shall be charged into the account of the defaulting Owner concerned.

The security officer reserves the absolute right and discretion to bar the contractor from entering the Building if the contractor is found to be deliberately in breach of any of the above Rules and Regulations.

For breach of any of the above Rules and Regulations, the Management reserves its absolute right and discretion to levy a penalty charge of an amount to be determined by the Management for each breach.

I / We, the undersigned confirm that I have read the terms and conditions herein, and that I / we fully understand that I / We shall be liable for the breach of any such terms and conditions and shall indemnify the Management for costs incurred due to my / our mover's actions.

Signature of Resident
Name:

Approve By
The Management