

**Property**  
**MOVING IN FORM**

Owner's Name:		I/C No:				
Telephone No:		Unit No:				
Application Date:		Duration:	From:		To:	

**MOVER'S DETAILS**

PIC Name:		I/C No:	
Company Name:		Vehicle No:	
Telephone No:		Vaccination Status:	

\*PIC = Person in Charge

**PAYMENT METHOD AND DETAILS**

Online Transfer  
 Cheque

**Account Bank : Maybank Berhad**  
**Account No : 562973022842**  
**Account Name : PERBADANAN PENGURUSAN HARMONI 1**

List of co-worker deployed on site

No.	Name of Worker	IC No / Passport No	Vaccination Status

Note:

- All mover must report and register at Security Counter before entering into the compound of Pangsapuri Harmoni 1
- Services must be carried out during office hours only.
  - Monday to Friday : 10.00am to 5.00pm
  - Saturday : 10.00am to 1.00pm
  - Sunday & Public Holiday : Not Allowed
- Mover are required to use designated lift to move in all the furniture.
- RM100.00 of deposit are imposed for the moving-in application.
- Mover must be properly and decently attired while working in the compound of the building and ensure they are wearing the Work Pass at all times.
- No smoking, eating and drinking at the staircase areas.
- Movers are required to **wear yellow vest** at all the time inside Pangsapuri Harmoni 1 compound.
- Any debris must be taken out from Pangsapuri Harmoni 1 and not thrown into the rubbish room.
- The Corridor is **not a work area or storage area** and is not permitted to be use at any time.
- All workers are restricted to the unit and not to wandering into the Common Areas of Pangsapuri Harmoni 1.
- Penalties for violation of the conditions above will range from RM50 per offence to 3 weeks suspension of Work Permit. Further violation may result in cancellation of Work Permit.
- All workers are required to conduct Covid-19 test every two weeks (minimum saliva self-test) and submit the result to The Management Office.
- The Management Office staff reserve the right to stop and/or to ask any of the above workers to leave the building in the event of violation of house rules.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Permitted by: \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_\_\_