

PERBADANAN PENGURUSAN KONDOMINIUM DANAU IMPIAN
 (PTG/WP/20/2262/2004)
 Management Office, Danau Impian Condominium, Jalan 3/109F,
 Taman Danau Desa, 58100 Kuala Lumpur.
 Tel: 03-7625 5372 E-mail: mgmt.danauimpian@gmail.com

**APPOINTED CONTRACTOR'S/WORKERS RECORD FORM
 FOR MOVING IN/OUT & RENOVATION FORMS**

Date : _____

MAIN CONTRACTOR'S DATA :	
Name of Contractor : _____	I/C No : _____
Company Name : _____	Designation : _____
Tel No : _____ (H) : _____	(H/P) : _____

Unit no : _____

Description of work : _____

Duration date : _____ to _____

Name list of co-workers deployed on site

No.	Name	NRIC No.	Remarks
1.			
2.			
3.			
4.			

Note :

1. Owner/tenant must submit application form to the management for approval at least three (3) day earlier. Working hours & moving in/out time :
Residential
 Monday-Friday : 9.00am-5.00pm
 Saturday : 9.00am-1.00pm
Commercial
 Monday-Saturday : 9.00am-5.00pm
***Sunday and Public Holiday and including eves of public : no works allowed**
2. All contractors personnel must report and register at the guard house before entering into the compound of Danau Impian Condominium.
3. Only the Bomba/Service Lift is allowed to carry out moving in/out activities.
4. All workers must wear identification tags provided by the Management at all times at the main guard house while in the compound of building.
5. The In-House Officers or any management staffs reserve the right to ask any of the above personnel to leave the building if they are found in breach of any rules & regulations set by the management.
6. The House Rule of Danau Impian Condominium will apply.
7. A refundable security deposit of **RM 100.00** must be remitted together with original application form for the delivery/ moving in & out.

I, _____ hereby understand and will able to all the above.

Signature : _____ Date : _____

FOR MANAGEMENT OFFICE USE ONLY

Permitted by management office : _____ Date : _____