



**JMB KOI KINRARA SUITE (MPSJ/COB-KR5)**

No. 8, Level 3, Jalan Pipit, Bukit Tandang, 47100 Puchong, Selangor

Email: [koikinraramanagement@gmail.com](mailto:koikinraramanagement@gmail.com)

Tel: 03-8082 4647 Fax: 03-8082 4648

**APPLICATION FOR  
DELIVERY IN / OUT OR MOVING IN / OUT**

<b>Name Of Applicant :</b>		<b>Unit No :</b>
<b>Moving Date :</b>		
<b>Contact No :</b>	<b>1. Home :</b>	<b>2. Mobile Phone :</b>
<b>Vehicle No :</b>		
<b>Person in charge :</b>		

-Residents are required to give 3 days advance notice to the Management.

-Delivery In/Out & Moving In/Out can be conducted on:

**Monday – Sunday: 9.00 a.m. until 6 p.m.**

**Public Holiday : 9.00 a.m. until 6 p.m.**

-Deposit of **RM 500** is required for Moving In/Out.

-Deposit of **RM 200** is required for delivery In/Out.

-No such Lifting Machineries or Noise during Delivery In/Out & Moving In/Out.

- All the deposit need pay by online transfer, not received by cash anymore.

-Transfer to **JMB KOI KINRARA SUITE : 8007401492 ( CIMB BANK )**

-The deposit will refund by cheque within 4 week working days.

-Upon the completion of Moving In/Out, the Residents shall inform the Management /authorized representative to jointly inspect the lift lobby/common area to check that no damages/indiscriminate rubbish disposal has been done

I/we, the undersigned confirm that I/we have read the terms and conditions herein, and that I/We fully understand that I/We shall be liable for the breach of any such terms and conditions, and shall indemnify the Management for costs incurred due to my/our movers action.

\_\_\_\_\_  
Name :

NRIC :

Date :