

D'rimba JMB

Rumah Kelab, D'rimba Apartments, No. 11, Jalan Kenyalang 11/14, Seksyen 11

PJU 5 Kota Damansara, 47810 Petaling Jaya Selangor Darul Ehsan

Tel & Fax No: 03-74914713, Email: jmb.drimba@gmail.com

DITUBUHKAN DI BAWAH AKTA BANGUNAN DAN HARTA BERSAMA - AKTA 663, SUBSEKSYEN 7(2) {No Rujukan : MBPJ 0214}

SHIFTING IN / OUT

NAME :	UNIT :
TELEPHONE NO :	DATE:

The Management

We wish to inform that we will be shifting IN / OUT from the above unit.

Particulars / Details of Transportation are as follows :

Name of Moving / Transport Company	:	
Name of Driver	:	
IC No.	:	
Vehicle Type	:	
Vehicle Regn No.	:	
Time & Date	:	

Movers and residents shall take full responsibility for any damages that may be caused during the shifting IN /OUT

Name:	For Office use :
IC No.	Name :
----- Owner or Tenant	Chop/Date :

PLEASE TAKE NOTE THAT ALL OWNERS/ TENANTS SHIFTING IN/OUT MUST INFORM THE MANAGEMENT OFFICE AT LEAST 3 DAYS IN ADVANCE. THIS IS TO FACILITATE EASY ACCESS, EXIT AND PROPER RECORDING IN OUR SYSTEM.

MOVING IN / OUT TIME

Monday – Friday : 9.00 am to 5.00 pm

Saturday : 9.00 am to 1.00pm

Sunday & public holidays : Not allowable/ Not permitted

A DEPOSIT OF RM200.00 IS REQUIRED BEFORE THE SHIFTING AND WILL BE REFUNDED UPON COMPLETION AND SATISFACTORILY CONDUCT OF THE SHIFTING IN / OUT ACTIVITIES