

BADAN PENGURUSAN BERSAMA DESA GREEN (Kompleks Hijauan Desa)

(Registration No.: JMB 908/2017 Management Office

No.85, Jalan Desa Bakti.58000 Kuala Lumpur O:+603-2716 5359 F:+603-2716 5360 E:desagreen@henrybutchermk.com

SHIFTING IN F	ORM		OWN	ER	TEN	ANT			
Permitted Hours f	or Shifted	In:							
Monday - Fri	day	9.00 a.m. to 5.00 p.m. Full lorry shifted in is closed at 4.00 p.m.							
Saturday		9.00 a.m. to 1.00 p.m.		Full lorry shifted in is closed at 12.00 p.m.					
Sunday/Public Holiday		Strictly Not Allowed including shifted IN/OUT from same block to different level or shifted IN/OUT from different Block.							
Shifted In Informa	ation								
Shifted In Date Tim		Lorry Plate No		Company Name		Shifted In Item			
 	2								
disposed at reside 3) The Management arising during shi	ent own cost will not resisting period ply to the Ted that I/W ch of any Tages, claims	st. Common Area sponsibility for a d. Serms & Condition of the are bound by the are & Condition or whatsoever is	a shall be kept of any damaged, not ons will be fined the Rules & Regions above and soncurred due to	clean & clean nissing items d with <i>penal</i> gulations and hall fully inc	at all times or injury ty of RM fully und lemnify T	or whatsoever kinds 200 without prior notice derstand I/We The Management			
Applicant's Sign For Office Use On									
	<u>.</u>								
Security Guard Name:			Office Staf	ce Staff Name :					
Date :			The Manas	gement Chop):				



Date:

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SHIFTING OUT FOI	<u>RM</u>		OWNER	TENANT					
Application Date:			Unit No. DG						
Resident Name:			Mobile No						
	_		Call (Owner's contact)						
Permitted Hours for Shifted Out:									
Monday - Friday		00 a.m. to 5.00 p.m.	Full lorry shifted out is closed at 4.00 p.m.						
Saturday		00 a.m. to 1.00 p.m.	Full lorry shifted out is closed at 12.00 p.m.						
Sunday/Public Holiday		Strictly Not Allowed including shifted IN/OUT from same block to							
		different level or shifted IN/OUT from different Block.							
Shifted Out Information									
Shifted Out Date	Гime	Lorry Plate No	Company Name	Shifted Out Item					
 Application must be submitted to The Management office minimum three (3) working days prior to shifting date for our arrangement. The management reserves the right to refuse entry to any late or unregistered mover(s)/lorry. The Resident must clear the rubbish or keep inside the unit compound. NO large/bulky items should be left or thrown outside or inside the rubbish room located near the lift lobby. All unwanted items must be disposed at resident own cost. Common Area shall be kept clean & clear at all time. The Management will not responsibility for any damaged, missing items or injury or whatsoever kinds arising during shifting period. If found not comply to the Terms & Conditions will be fined with penalty of RM200 without prior notice. 									
I/ We hereby agreed that I/We are bound by the Rules & Regulations and fully understand I/We liable for the breach of any Terms & Conditions above and shall fully indemnify The Management for any loss, damages, claims or whatsoever incurred due to my and /or our movers' acts omission and/or negligence in relation to the shifting works. Applicant's Signature: For Office Use Only									
Security Guard Name :	Off	ce Staff Name :							

The Management Chop:

DGJMB/SV/F002