

RESIDENT MOVING IN / OUT APPLICATION FORM

MOVE IN

MOVE OUT

Date : _____

Unit No: _____

Name of Tenant/Owner <i>(please select)</i>	
Contact No	
IC/Passport No	
Name of Mover	
Contact No of Mover	
Vehicle No Move In/Out	
Mover's Company	

By owner/tenant,

Name :

Date :

Note :

1. Notification of moving in/out is to be made on the appropriate forms preferably 5 days before intended moving date.
2. The management reserve the right to refuse entry to any mover. If they have not been properly registered for the purpose.
3. Owner should first issue a letter to the management confirming the particulars of their tenants before can arrange to move in/out.
4. The moving in/out is to be carried out from 10.00 a.m. until 6.00p.m. (Monday-Friday); 10.00a.m. Until 1.00p.m (Saturday) (Sunday NOT ALLOW).
- 5.

For office use only/security duration

Received by : _____

Date : _____

Status : Approved/ Not Approved

BLU constellation

JOINT MANAGEMENT BODY

OWNER/TENANT REGISTRATION FORM

UNIT NO: _____

The above unit is currently (Please Check Accordingly):

Occupied by Owner Occupied By Tenants Others _____

PARTICULARS OF REGISTERED OWNER/TENANT:

Name:			
Nationality:		Gender:	
NRIC/Passport No:		Marital Status:	
Car Park Lot No:	(1)	(2)	(3)
Billing Address:			
Contact Number:	(Home)	(Mobile)	
Email Address:			

PARTICULARS OF ALL OTHERS OCCUPANTS:

S/N	Name	Contact No	Relationship

JMB BLUCON RESIDENCES

Management Office

No. 2, Jalan Bluconstellation 1, Taman Bluconstellation, 43000 Kajang, Selangor

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